



COMMUNITY LIAISON OFFICER

Position Overview

The Community Liaison Officer (CLO) for the Tunbridge Wells Islamic and Cultural Association (TWICA) plays a crucial role in fostering positive relationships between the Muslim community, local organisations, local authorities, other faith or no faith and/or cultural groups. Additionally, the CLO will serve advocating for Humanitarian rights, providing support to locals, and working on initiatives that promote peace, justice, and understanding.

Key Responsibilities

1. Community Liaison Officer (TWICA):

- Act as a primary point of contact between the Tunbridge Wells Islamic and Cultural Association and the wider community.
- Foster open communication with local authorities, charities, interfaith groups, and educational institutions.
- Organise and coordinate community events, initiatives, and programmes that promote cultural awareness, unity, and social cohesion.
- Ensure the needs of the Muslim community are represented and advocate for their rights and interests.
- Assist in the development of community outreach strategies that promote positive engagement and inclusion of all members.
- Respond to community concerns and queries, ensuring that issues are addressed in a timely and professional manner.
- Provide information on Islamic culture, practices, and traditions to foster mutual respect and understanding.

Approved by:
Said Bouamra

